



## **GENERAL SERVICES ADMINISTRATION**

Federal Acquisition Service

### **Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

## **Multiple Award Schedule**

FSC Group: Professional Services  
**Contract number: 47QRAA18D006K**  
**Contract period: March 19, 2023 – March 18, 2028**

The Regulatory Group, Inc.  
1901 North Fort Myer Drive, Suite 1120  
Arlington, VA 22209

(703) 224-9000  
Fax (703) 224-9001

[www.RegulationWriters.com](http://www.RegulationWriters.com)

Contract Administrator:  
Andrew Emery  
[andrew@reg-group.com](mailto:andrew@reg-group.com)

Business size: Small

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>.

Price List Current as of Modification #PS-0018, effective July 28, 2023

Prices Shown Herein are Net (discount deducted)

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## The Regulatory Group, Inc., and Multiple Award Schedule

### ***About The Regulatory Group, Inc.***

The Regulatory Group, Inc., (TRG) is a Washington-based consulting firm that specializes in providing technical support for regulatory training, drafting of regulatory documents, and policy development. Its clients are Federal agencies that need assistance in carrying out their regulatory functions and Federal agency employees who need training to carry out the objectives of their agency more effectively. TRG also is a reseller of DocketScope® comments analysis software.

### ***About MAS***

The **Multiple Award Schedule (MAS)** offers government contracts with companies to help agencies improve their management and organizational effectiveness through the use of specialized consulting, facilitation, survey and training services. MAS is a flexible and relatively simple contracting vehicle that is available to all agencies of the Federal Government, the U.S. Postal Service, government-owned corporations, and the District of Columbia. Through MAS, government agencies have easy access to a wide range of TRG's consulting and training services.

TRG offers professional services and products under three MAS Special Item Numbers (SINs):

- SIN 541611- Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services SIN
- SIN 611430-Professional and Management Development Training
- 54151ECOM-Electronic Commerce and Subscription Services
- OLM-Order-Level Materials (OLM's)

A representative of TRG will be pleased to talk with you to discuss our skills and experience and how to access our services through the GSA MAS contracting vehicle. Please contact TRG by calling (703) 224-9000 or by e-mail at [trg@reg-group.com](mailto:trg@reg-group.com).



**Multiple Award Schedule**  
**Contract Holder**  
Contract No. 47QRAA18D006K

## **541611- Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services**

The regulatory objective of all agencies is to produce effective regulations and guidance. How do you ensure that your agency produces effective regulations and guidance? TRG answers this question with its three-pronged approach to effective rulemaking:

- Clarity in Writing (plain language)
- Substantive Accuracy (serves intended purpose)
- Correct Process (satisfies legal procedural requirements (APA))

The failure of any one of these principles weakens the government's product. By focusing on these principles in all its consulting efforts TRG enables Federal agencies to build quality into their rulemaking projects.

Since 1980, TRG has provided services to Federal agencies in the following areas:

- Regulatory Training
- Regulatory Drafting
- Regulatory Research
- Report Writing
- Streamlining and Improving the Regulatory Process

These services are described below.

### **Regulatory Training**

TRG develops and presents training courses on the regulatory process and legal drafting for government regulators. TRG offers courses open to all government employees, as well as courses for the employees of specific agencies. TRG has courses for most federal agencies, including the following:

|   |  |
|---|--|
| Commodity Futures Trading Commission    | Department of Transportation                 |
| Department of Agriculture               | Department of Veterans Affairs               |
| Department of Commerce                  | Environmental Protection Agency              |
| Department of Defense                   | Farm Credit Administration                   |
| Department of Education                 | Federal Communications Commission            |
| Department of Energy                    | Federal Deposit Insurance Corporation        |
| Department of Health and Human Services | Federal Election Commission                  |
| Department of Homeland Security         | National Archives and Records Administration |
| Department of Housing and Urban         | National Labor Relations Board               |
|   | Nuclear Regulatory Commission                |

Department of Justice  
Department of Labor  
Department of State  
Department of the Interior  
Department of the Treasury

Postal Regulatory Commission  
Security and Exchange Commission  
Social Security Administration  
U.S. Agency for International  
Development

Tailored courses vary in length from one to five days and may include segments on administrative law, principles of legal drafting, writing technical material in plain language, principles of organization, and use of algorithms. The courses help agencies enhance the public's confidence in their government by enhancing customer service and satisfaction and by improving the quality, timeliness, and efficiency of the rulemaking process.

### **Regulatory Drafting**

TRG provides regulatory drafting support for all stages of the regulatory process, including:

- Researching background information
- Identifying options for the client to consider
- Drafting regulatory language
- Analyzing comments received on proposed rules using DocketScope® comments analysis software
- Drafting preamble material for proposed and final rules
- Providing advice and assistance in coordinating documents within the agency, with OMB, and with the Office of the Federal Register

TRG has supported agencies with all types of regulatory documents, including Advance Notices of Proposed Rulemaking (ANPRMs), Notices of Proposed Rulemaking (NPRMs), Supplemental Notices of Proposed Rulemaking (SNPRMs), and final rules, including interim and direct final rules.

TRG's staff has extensive knowledge of the technical and legal requirements for *Federal Register* documents. TRG also has experience assisting agencies in drafting regulation-related documents for both internal and external audiences, such as advisory materials, handbooks, and orders.

### **Regulatory Research**

TRG provides research on regulatory projects throughout the regulatory process. Research may be necessary at the early stages of a project to help an agency identify the problem, alternatives for solving a problem, and past agency actions and factors relevant to the proposed solution. Research may be needed at almost any stage of a rulemaking project to address questions raised by technical staff or during the agency's review and coordination process.

### **Report Writing**

TRG works with agencies to write and edit reports on technical or policy issues. On a short turn-around basis, TRG has reorganized, rewritten, and copy-edited agency reports that were

technically sound but difficult to understand for persons outside the technical division of the agency. TRG’s extensive regulatory and writing experience enables it to help agencies communicate technically complex requirements in plain language without undercutting the substance of the regulation or report.

**Streamlining and Improving the Regulatory Process**

TRG assists agencies seeking to reengineer and streamline their rulemaking process. TRG helps agencies review and analyze their existing process, identify deficiencies, and develop and implement new procedures. TRG produced a major study for the Administrative Conference of the United States (ACUS) on rulemaking as an organizational process. TRG has worked with the Federal Aviation Administration, Federal Highway Administration, and Drug Enforcement Administration to reorganize and streamline their rulemaking processes.

**SIN 541611: Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services PRICE LIST:**

| Labor Category Title          | Year 6                | Year 7                | Year 8                | Year 9                | Year 10               |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| SIN 541611                    | 03/19/2023-03/18/2024 | 03/19/2024-03/18/2025 | 03/19/2025-03/18/2026 | 03/19/2026-03/19/2027 | 03/19/2027-03/19/2028 |
| Economic Consultant II        | \$386.26              | \$395.14              | \$404.23              | \$413.53              | \$423.04              |
| Economic Consultant I         | \$287.25              | \$293.86              | \$300.62              | \$307.54              | \$314.61              |
| Principal Consultant II       | \$338.95              | \$346.75              | \$354.73              | \$362.89              | \$371.23              |
| Principal Consultant I        | \$294.59              | \$301.36              | \$308.29              | \$315.39              | \$322.64              |
| Senior Consultant II          | \$257.86              | \$263.80              | \$269.86              | \$276.07              | \$282.42              |
| Sr. Analyst/Sen. Consultant I | \$203.11              | \$207.79              | \$212.56              | \$217.45              | \$222.45              |
| Analyst                       | \$161.47              | \$165.19              | \$168.99              | \$172.88              | \$176.86              |
| Jr. Analyst                   | \$114.62              | \$117.26              | \$119.96              | \$122.72              | \$125.54              |
| Writer/Editor                 | \$57.30               | \$58.62               | \$59.97               | \$61.35               | \$62.76               |

**Labor Category Descriptions**

**Labor Category Descriptions**

**Economic Consultant II**

Twenty years’ experience plus a bachelor’s degree (Ph.D. degree may substitute for 5 years’ experience, master’s degree may substitute for 3 years’ experience) drafting economic analysis documents and managing economic analysis projects to include the following knowledge and experience:

- Supervising other staff.
- Representing company in briefings and meetings with clients.
- Planning and managing long term projects

involving junior staff members from economic research to development of economic impact analysis for Notice of Proposed Rulemaking (NPRM) and final rule documents, related guidance, and other regulatory materials (e.g., agency guidance documents, issue papers and other documents) needed to facilitate high level public policy decision making.

- Knowledge of and expertise in economic impact analysis in conformance with all applicable laws, regulations, directives and Executive Orders.
- Knowledge and experience in meeting requirements of *Federal Register* publication.

### **Economic Consultant I**

Fifteen years' experience plus a bachelor's degree (Ph.D. degree may substitute for 5 years' experience, master's degree may substitute for 3 years' experience) drafting economic analysis documents and managing economic analysis projects to include the following knowledge and experience:

- Supervising other staff.
- Representing company in briefings and meetings with clients.
- Planning and managing long term projects involving junior staff members from economic research to development of economic impact analysis for Notice of Proposed Rulemaking (NPRM) and final rule documents, related guidance, and other regulatory materials (e.g., agency guidance documents, issue papers, and other documents) needed to facilitate high level public policy decision making.
- Knowledge of and expertise in economic impact analysis in conformance with all applicable laws, regulations, directives, and Executive Orders.
- Knowledge and experience in meeting requirements of *Federal Register* publication.

### **Principal Consultant II**

Twenty years' experience plus a bachelor's degree (law degree with admission to a state bar may substitute for 5 years of experience, law degree without admission to a state bar may substitute for 4 years' experience, master's degree may substitute for 3 years' experience) drafting regulatory documents and managing regulatory projects to include the following knowledge and experience:

- Supervising other staff.
- Representing company in briefings and meetings with clients.

- Planning and managing long term projects involving junior staff members from research to development of documents, analysis of comments, and development of any related guidance and other regulatory materials (e.g., agency guidance documents, issue papers, and other documents needed to facilitate high level public policy decision making).
- Knowledge of and expertise in applicable Administrative Procedure Act compliance and compliance with related statutes (e.g., Federal Advisory Committee Act, Regulatory Flexibility Act), Presidential Executive Orders, and other relevant documents (e.g., OMB directives).
- Knowledge and experience in meeting requirements of *Federal Register* publication.
- Awareness of pertinent court cases interpreting applicability of the relevant statutes, Executive Orders, etc., to specific agency rulemaking.

**Principal  
Consultant I**

Fifteen years' experience plus a bachelor's degree (law degree with admission to a state bar may substitute for 5 years of experience, law degree without admission to a state bar may substitute for 4 years' experience, master's degree may substitute for 3 years' experience) drafting regulatory documents and managing regulatory projects to include the following knowledge and experience:

- Supervising other staff.
- Representing company in briefings and meetings with clients.
- Planning and managing long term projects involving junior staff members from research to development of documents, analysis of comments, and development of any related guidance and other regulatory materials (e.g., agency guidance documents, issue papers, and other documents needed to facilitate high level public policy decision making).
- Knowledge of and expertise in applicable Administrative Procedure Act compliance and compliance with related statutes (e.g., Federal Advisory Committee Act, Regulatory Flexibility Act), Presidential Executive Orders, and other relevant documents (e.g., OMB directives).
- Knowledge and experience in meeting requirements of *Federal Register* publication.
- Awareness of pertinent court cases interpreting applicability of the relevant statutes, Executive



Orders, etc., to specific agency rulemaking.

**Senior  
Consultant II**

Twelve years' experience plus a bachelor's degree (law degree with admission to a state bar may substitute for 5 years of experience, law degree without admission to a state bar may substitute for 4 years' experience, master's degree may substitute for 3 years' experience) drafting regulatory documents and managing regulatory projects to include the following knowledge and experience:

- Supervising other staff.
- Representing company in briefings and meetings with clients.
- Planning and managing long term projects involving junior staff members from research to development of documents, analysis of comments, and development of any related guidance and other regulatory materials (e.g., agency guidance documents, issue papers, and other documents needed to facilitate high level public policy decision making).
- Knowledge of and expertise in applicable Administrative Procedure Act compliance and compliance with related statutes (e.g., Federal Advisory Committee Act, Regulatory Flexibility Act), Presidential Executive Orders, and other relevant documents (e.g., OMB directives).
- Knowledge and experience in meeting requirements of *Federal Register* publication.
- Awareness of pertinent court cases interpreting applicability of the relevant statutes, Executive Orders, etc., to specific agency rulemaking.

**Sr. Analyst/  
Senior  
Consultant I**

Ten years' experience plus a bachelor's degree (law degree with admission to a state bar may substitute for 5 years of experience, law degree without admission to a state bar may substitute for 4 years' experience, master's degree may substitute for 3 years' experience) drafting regulatory documents and managing regulatory projects to include the following knowledge and experience:

- Supervising other analysts.
- Representing company in briefings and meetings with clients.
- Planning and managing long term projects involving junior staff members from research to development of documents, analysis of comments, and development of any related guidance and other regulatory materials (e.g., agency guidance documents, issue papers and other documents

needed to facilitate high level public policy decision making).

- Knowledge of and expertise in applicable Administrative Procedure Act compliance and compliance with related statutes (e.g., Federal Advisory Committee Act, Regulatory Flexibility Act), Presidential Executive Orders, and other relevant documents (e.g., OMB directives).
- Knowledge and experience in meeting requirements of *Federal Register* publication.
- Awareness of pertinent court cases) interpreting applicability of the relevant statutes, Executive Orders, etc., to specific agency rulemaking.

## Analyst

Five years' experience plus a bachelor's degree (law degree with admission to a state bar may substitute for 5 years of experience, law degree without admission to a state bar may substitute for 4 years' experience, master's degree may substitute for 3 years' experience) drafting regulatory documents and managing regulatory projects to include the following knowledge and experience:

- Representing company in briefings and meetings with clients.
- Taking major responsibility for long term projects involving junior staff members from research to development of documents, analysis of comments, and development of any related guidance and other regulatory materials (e.g., agency guidance documents, issue papers, and other documents needed to facilitate high level public policy decision making).
- Knowledge of and expertise in meeting and training others to meet federal Administrative Procedure Act and related statutes (e.g., Federal Advisory Committee Act, RegFlex), Presidential Executive Orders, and other relevant documents (e.g., OMB directives).
- Knowledge and experience in meeting requirements of *Federal Register* publication.
- Awareness of pertinent court cases interpreting applicability of the relevant statutes, Executive Orders, etc., to specific agency rulemaking.
- Knowledge of current regulatory reform efforts and experience in studying the management of the regulatory process and assisting agencies in developing strategies to make that process more efficient.

**Jr. Analyst**

Three years' experience plus a bachelor's degree (law degree may substitute for 3 years' experience, master's degree may substitute for 2 years' experience) in researching, drafting, or reviewing regulatory or policy documents to include the following knowledge and experience:

- Participating in briefings and meetings with clients.
- Participating in preparing training programs on regulatory process and drafting (if to be assigned to training tasks).
- Participating in regulatory projects, such as: regulatory research, development of proposed rules, analysis of public comments, development of final rules, and development of regulatory materials (e.g., agency guidance documents, issue papers, and other documents needed to facilitate high level public policy decision making).

**Writer/Editor**

Two years' experience plus a Bachelor of Arts or Science degree (Substitutions: Master's Degree/ 0 years; Associates Degree/ 4 years; High School Diploma/ 6 years) in researching, drafting, or reviewing documents, to include the following knowledge and experience:

- Participating in long term projects by conducting background research, organizing and summarizing comments, and providing support services for development of documents (e.g., agency guidance documents).

## 611430-Professional and Management Development Training

The success of most statutes depends on an agency's ability to develop effective regulations and guidance. Most professionals, engineers, scientists, and even lawyers are not trained in the details of the rulemaking process or in the skills that apply to writing, editing, and reviewing regulations and guidance. TRG has been teaching government regulation writers how to develop effective regulations and guidance for more than 35 years.

TRG's training philosophy is based on a three-pronged approach to developing effective regulations and guidance.

- Clarity in Writing (plain language)
- Substantive Accuracy (serves intended purpose)
- Correct Process (satisfies legal procedural requirements (APA))

Students learn that developing an effective regulation is like constructing a three-legged stool, the failure of any leg will bring down the stool. By focusing on these three principles, students learn how to build quality and practical utility into every document. An effective document is easier for customers to understand, easier for customers to comply with, and costs the agency less money in enforcement and interpretations.

TRG offers two-day courses, one-day courses, and two-to-three-hour seminars.

### Two-Day Courses

#### **Regulatory Drafting and Process Course**

This two-day course is designed for persons new to the regulatory field. Students learn the fundamental legal and procedural requirements for rulemaking and how to write regulations that communicate clearly to the affected public. While the course is directed primarily to persons without legal training, the course has proven valuable to lawyers whose previous education has not focused on the rulemaking process or on rule drafting. *Continuing Legal Education (CLE) Credit is available for most states.*

#### The course addresses:

- Tools for writing in plain language
- Administrative Law and the Administrative Procedure Act
- Preamble and rule writing
- Analysis and response to public comments
- Office of the Federal Register requirements
- Compliance with Executive Orders, Regulatory Flexibility Act, Paperwork Reduction Act, and other requirements
- Judicial review of regulations

#### The course provides the student with:

- Course book
- "An Introduction to Regulation Writing"

- “Document Drafting Handbook Annotated (DDHA)”

### **Advanced Regulation Drafting Course**

This two-day course is designed for those Federal agency rule writers who understand the basics of regulatory drafting and the regulatory process and are ready to take the next step to improve their rule writing skills. This course exposes writers to in-depth rule and preamble writing experience. Using real world exercises, class discussion, and instruction, this course addresses the kind of day-to-day issues a rule writer faces. Students receive the tools for improved writing and learn the skills for improved problem solving. *Continuing Legal Education (CLE) Credit is available for most states.*

#### The course addresses:

- How to write a preamble
- How to organize your regulation
- How to draft amendatory language
- How to write with style and clarity
- How to review and edit your document

#### The course provides the student with:

- Course book
- General drafting techniques
- Plain language writing tools
- A checklist for rule writers

## **One-Day Courses**

### **Paperwork Reduction Act Compliance**

This one-day course is designed for all regulatory agency employees who must comply with the Paperwork Reduction Act. *Continuing Legal Education (CLE) Credit is available for most states.*

#### The course addresses:

- Requirements of the Paperwork Reduction Act (PRA)
- Consequences of failure to comply with the PRA
- What constitutes an information collection activity under the PRA
- Preparing an Information Collection Request (ICR) package
- Process requirements for information collections
- Recommended timelines for PRA compliance and submissions to OMB

### **Agency Guidance**

This one-day course is designed to help Federal agency employees navigate the vast world of agency guidance. Guidance is often used as a broad term that includes agency interpretations, policy statements, letters, and advisory materials

by whatever name. Agency guidance is used to describe materials issued to supplement or explain regulations and statutes. This course explains the differences between various types of guidance documents, what is meant by "binding" versus "non-binding guidance," the spectrum of procedural (APA) options agencies have for promulgating guidance, and levels of judicial deference or respect given to the resulting documents. This course also addresses techniques for writing and organizing guidance documents. *Continuing Legal Education (CLE) Credit is available for most states.*

### **Federal Administrative Process**

This one-day course is designed to review the informal rulemaking requirements of the APA, subsequent statutes such as the Regulatory Flexibility Act (as amended), Executive Orders, and the most relevant court cases, including those decided within the last year. The informal rulemaking process today is a far cry from the simple notice and comment process once described by Professor Kenneth Culp Davis as "one of the greatest inventions of modern government." Today the process is frequently described as having become "ossified." While many requirements have been added over the last 60 years, this course is designed to demystify those requirements in the belief that a better understanding of the requirements will lead to a more efficient process. This course is open to lawyers and non-lawyers. *Continuing Legal Education (CLE) Credit is available for most states.*

### **Plain Language/Plain Writing**

This one-day course addresses the essential elements of writing clear and concise government documents, whether they are regulations or guidance. The main goals of government communication are to provide helpful information and to achieve compliance with agency policies. Clear communication saves the government and regulated entities time and money. This course focuses on techniques and strategies for clear communication. This course does not endorse a rigid view of the tools that must be used by a writer to be deemed a writer of plain language but encourages an analytical and common sense approach to writing clearly.

### **Economic Analysis of Rulemaking**

This one-day course is designed to help anyone involved in rulemaking understand the economic analysis process. You will learn the requirements for economic analysis in rulemaking and how economic analyses are conducted. For the economist who is new to rulemaking, this course will provide the context within which you will perform your duties.

## **Seminars**

### **Senior Executive Federal Rulemaking**

This two-hour, on-site course teaches senior agency executives the nuts and bolts of the rulemaking process. Agency executives are in the best position to affect policy decisions and have the most to gain from a better working knowledge of the rulemaking process. This seminar style course reviews the legal requirements for rulemaking and explores how rulemaking relates to enforcement, adjudication, and policy implementation.

This course addresses:

- Administrative Procedure Act requirements on informal rulemaking

- Statutes and Executive Orders that affect rulemaking
- Relationship between rulemaking, enforcement, and adjudication
- Relationship between policies implemented through rulemaking and policies established through agency guidance
- Judicial Review

**Rulemaking Refresher**

This two-to-three-hour, on-site course is a refresher seminar on the rulemaking process. This course will review the fundamental elements of administrative law, the current trends in agency rulemaking, the relevant Executive Orders, and most recent OMB guidance impacting rulemaking. This course can be scheduled for two to three hours and tailored to focus on areas most pertinent to your agency or organization.

**611430-Professional and Management Development Training:**

**PRICE LIST**

*Rates are for on-site, off-the-shelf courses and seminars. Prices assume use of a customer-provided facility with standard training support capability. Prices do not include travel expenses for training conducted outside the Washington, DC metropolitan area.*

**Package Rates for On-Site Two-Day Courses**

| <b>Two-Day Course</b>  | <b>Rate</b> |
|--|-------------|
| <b><i>Regulatory Drafting &amp; Process</i></b><br>Price for up to 25 Participants   | \$14,657.00 |
| <b><i>Advanced Regulation Drafting Course</i></b><br>Price for up to 25 Participants | \$14,657.00 |

**Package Rates for On-Site One-Day Courses**

| <b>One-Day Course</b>   | <b>Rate</b> |
|---|-------------|
| <b><i>Paperwork Reduction Act Compliance</i></b><br>Price for up to 25 Participants | \$10,113.00 |
| <b><i>Agency Guidance</i></b><br>Price for up to 25 Participants                    | \$10,113.00 |
| <b><i>Federal Administrative Process</i></b><br>Price for up to 25 Participants     | \$10,113.00 |
| <b><i>Plain Language/Plain Writing</i></b><br>Price for up to 25 Participants       | \$10,113.00 |
| <b><i>Economic Analysis of Rulemaking</i></b><br>Price for up to 25 Participants    | \$10,113.00 |

**Package Rates for On-Site Seminars**

| <b>2 - 3 Hour Seminar</b> | <b>Rate</b> |
|---------------------------|-------------|
|---------------------------|-------------|

|   |            |
|---|------------|
| <b>Senior Executive Federal Rulemaking</b><br>Price for up to 20 Participants | \$5,745.00 |
| <b>Rulemaking Refresher</b><br>Price for up to 20 Participants                | \$5,745.00 |

## 54151ECOM-Electronic Commerce and Subscription Services

**DocketScope®** *Comments Analysis Tool* for use in government rulemaking.

DocketScope® software is a powerful comments analysis tool built for policy analysts to improve efficiency in conducting regulatory comment analysis. Your agency will see improvements in the ease, quality, and efficiency of your work whether you are dealing with 4 or 5 long, substantive comments, or with many hundreds of thousands of comments. DocketScope improves the speed and accuracy of identifying significant issues raised by the public during the comment period. It brings to life TRG's guidance on executing successful comments analysis and facilitates the implementation of best-practice approaches to regulatory comments analysis. DocketScope enhances the value of the agency/stakeholder engagement and helps the agency respond more precisely to feedback from the public.

DocketScope is a Software-as-a-Service (SaaS) offering of DocketScope, Inc. TRG is a reseller of DocketScope subscriptions under a reseller agreement. DocketScope subscriptions are per user and available as either monthly or annual terms. Below are TRG's current reseller rates for DocketScope.

### DocketScope Pricing

| Subscription Type | Users | Active Projects | Rate       |
|-------------------|-------|-----------------|------------|
| Annual            | 1     | Unlimited       | \$1,199.00 |
| Monthly           | 1     | Unlimited       | \$159.00   |

**[www.DocketScope.com](http://www.DocketScope.com)**



**CUSTOMER INFORMATION**

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

| SINs      | SIN Title  |
|-----------|--|
| 541611    | Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services |
| 611430    | Professional and Management Development Training   |
| 54151ECOM | Electronic Commerce and Subscription Services  |
| OLM       | Order-Level Materials (OLM's)  |

- 1b. Refer to pricing data above.
- 1c. Refer Labor Category Descriptions above.
- 2. Maximum order: SIN 541611 and 611430-\$1,000,000; SIN 5451ECOM-\$500,000
- 3. Minimum order: \$100
- 4. Geographic coverage (delivery area). Worldwide
- 5. Point(s) of production (city, county, and State or foreign country). Arlington, VA
- 6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)
- 7. Quantity discounts.

| SIN    | Discount   |
|--------|--|
| 611430 | A quantity discount of at least 3% for any training courses of \$650,000 or more |
| 611430 | A quantity discount of at least 2% for any training courses of \$300,000 or more |
| 611430 | A quantity discount of at least 1% for any training courses of \$150,000 or more |

- 8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days
- 9. Foreign items (list items by country of origin). Not Applicable
- 10a. Time of delivery. To Be Determined at the Task Order level
- 10b. Expedited Delivery. To Be Determined at the Task Order level

- 10c. Overnight and 2-day delivery. To Be Determined at the Task Order level
- 10d. Urgent Requirements. To Be Determined at the Task Order level
11. F.O.B. point(s). Destination
- 12a. Ordering address(es).  
The Regulatory Group, Inc.  
1901 North Fort Myer Drive, Ste 1120  
Arlington, VA 22209  
Attention: Andrew Emery  
(phone) 703-224-9000  
(fax) 703-224-9001  
andrew@reg-group.com
- 12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es).  
Payment via check/U.S. mail  
The Regulatory Group, Inc.  
1901 North Fort Myer Drive, Ste 1120  
Arlington, VA 22209  
(phone) 703-224-9000  
(fax) 703-224-9001
- Payment via wire transfer  
Wire transfer account information available upon request.
14. Warranty provision.  
The Regulatory Group, Inc. will endeavor to address any customer concern regarding the services provided.
15. Export packing charges, if applicable. Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
17. Terms and conditions of installation (if applicable). Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 18b. Terms and conditions for any other services (if applicable). Not Applicable
19. List of service and distribution points (if applicable). Not Applicable
20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable
- 22b. If applicable, indicate that Section 508 compliance information is available on Information and Communication Technology (ICT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The ICT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/). Not Applicable
23. Unique Entity Identifier (UEI) number. P7BMB2GHNM75
24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

**Service Contract Labor Standards:**

The Service Contract Labor Standards (SCLS), formerly the Service Contract Act (SCA), apply to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories/services have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.